

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA**

**July 18, 2011**

**9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of July 11, 2011.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
  - 1. Accept, Award and/or Reject County Bid #COM-1510 – Contract for a qualified Geographic Information System Consultant to provide professional services to enhance the spatial accuracy of Cleveland County's current cadastral GIS for the Cleveland County Commissioner.
  - 2. Accept, Award and/or Reject County Bid #HWY-1511 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from August 11, 2011 through February 10, 2012.
  - 3. Accept, Award and/or Reject County Bid #HWY-1512 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from August 5, 2011 through November 4, 2011.
- F. Old Business:
  - 1. Discussion, Consideration and/or Action to approve the Service Agreement between the County Sheriff Department and Smiths Detection to provide on-site service to x-ray machines located in the County Courthouse and Administration Building for the yearly amount of \$8,148.00 from July 1, 2011 through June 30, 2012.



3. Discussion, Consideration and/or Action regarding the payment of Invoice #3, dated July 5, 2011 from Lee Law Center PC for legal fees through June 30, 2011 for the amount of \$2,400.79.
4. Discussion, Consideration and/or Action to approve the Agreement between the County OSU Extension Center and Eureka Water Company. The term of the agreement will be for \$7.25 per month of cooler base rental and \$6.45 per 5-gallon bottle purchase from July 1, 2011 through June 30, 2012.
5. Discussion, Consideration and/or Action to approve the Renewal Maintenance Agreement between the County Health Department and Clifford Power Systems, Inc. to perform maintenance on a 300 kw Kohler Generator located 250 12<sup>th</sup> Avenue, Norman, OK. Maintenance includes two (2) planned maintenance inspections per year at six (6) month intervals for an annual cost of \$931.00 and a two (2) hour Load Bank Test at the time of the planned maintenance visit for an annual cost of \$768.00 from July 1, 2011 through June 30, 2012.
6. Discussion, Consideration and/or Action regarding the approval of the Resolution to serve as an agreement between the Cleveland County Board of County Commissioners and Central Oklahoma Community Action Agency to continue to provide aid for it’s needy citizens. The term of the agreement is for the yearly amount of \$15,000.00 (\$1,250.00 per month) from July 1, 2011 through June 30, 2012.
7. Discussion, Consideration and/or Action to approve the Agreement between the County Health Department and NorthHaven Church to provide a location and support services for the Early Foundation Replication Project. The term of the agreement is not to exceed \$2,856.00 from July 1, 2011 through June 30, 2012.
8. Discussion, Consideration and/or Action to approve the Lease between the Cleveland County Facilities Authority and Crossroads Youth & Family Services for the lease of 9,899 sq. ft. located at 1650 W. Tecumseh Road, Norman, Oklahoma. The term of the lease is for the annual amount of \$22,176.00 (\$1848.00 per month) from July 1, 2011 through June 30, 2012.
9. Discussion, Consideration and/or Action to approve the Plan of Proposed County Road Project, No. CIRB-114C(210) RB, Etowah Road from 48<sup>th</sup> Avenue to 120<sup>th</sup> Avenue.
10. Discussion, Consideration and/or Action to approve the Agreement between the Cleveland County Board of County Commissioners and SimplexGrinnell for Alarm Detection Monitoring. The term of the agreement is for the annual amount of \$304.00 from July 1, 2011 through June 30, 2012.
11. Discussion, Consideration and/or Action to approve the Contract between the County Assessor and Total Assessment Solutions Corporation for annual support. The term of the contract is for the annual amount of \$20,000.00 from July 1, 2011 through June 30, 2012.
12. Discussion, Consideration and/or Action to approve the Contract between the County Sheriff’s Office and Brandi D. Smith to replace Cherri M. Alexander as Community Support Specialist. The term of the contract will be for the months August & September, 2011 for the monthly amount of \$2,666.66.

13. Discussion, Consideration and/or Action to approve the Appointment of Requesting Officers for the IT Department’s travel account, K1C, as follows:
  - a. Paul Moses
  - b. Rod Cleveland
  - c. George Skinner
  - d. Rusty Sullivan

14. Discussion, Consideration and/or Action to approve the Contract between the County Health Department and Audra Smalley for services as a teaching assistant for the Early Foundations Replication Project. The term of the contract is for the hourly rate of \$10.00 and \$0.555 per mile as per the State Travel Reimbursement Act not to exceed \$10,004.00 from July 18, 2011 through June 30, 2012.

15. Discussion, Consideration and/or Action to approve the Resolution for Disposing of Equipment being declared as follows:

- I. **District #2 Warehouse:**
  - a. #D209-11 Air Conditioner (junked)
  - b. #D602-55 Motorola Radio (junked)
  - c. #D602-56 Motorola Radio (junked)
  - d. #D602-120 Motorola Radio (junked)
- II. **Sheriff’s Office:**
  - a. #B331-153 2004 Crown Victoria (surplus)

16. Discussion, Consideration and/or Action regarding the Blanket Purchase Order #2012-671 for the Sheriff’s Office approved on July 11, 2011 issued to Mill’s Body Shop Inc. for the amount of \$18,500.00 for the repair of Unit #735.

17. Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**

|               |                   |           |
|---------------|-------------------|-----------|
| 12-0798 – T2A | First Aid Express | \$ 600.00 |
|---------------|-------------------|-----------|
- b. **District #2 Warehouse:**

|               |                            |            |
|---------------|----------------------------|------------|
| 12-0726 – T2A | O’Reilly Automotive        | \$2,000.00 |
| 12-0777 – T2A | Mid-West Hose & Spec.      | 1,000.00   |
| 12-0793 – T2A | Fastenal Ind. & Con. Supp. | 1,000.00   |
| 12-0810 – T2A | KSM Exchange, LLC          | 1,500.00   |
- c. **District #3 Warehouse:**

|               |                          |           |
|---------------|--------------------------|-----------|
| 12-0737 – T2A | Arrow-Magnolia Inter.    | \$ 750.00 |
| 12-0797 – T2A | Dolose Brothers Co. Inc. | 1,000.00  |
| 12-0800 – T2A | Lex. Alter. & Starter    | 750.00    |
- d. **Health Department:**

|                |                |           |
|----------------|----------------|-----------|
| 12-0739 – MD2  | Battery Center | \$ 200.00 |
| 12-0764 – MD2  | Audra Smalley  | 10,004.00 |
| 12-0770 – MD1C | Debra Brown    | 150.00    |
| 12-0806 – MD1C | Kelley Harrold | 200.00    |

e. **Sheriff’s Department:**

12-0814 – B2A Fred’s Tire & Battery \$2,500.00

f. **District Attorney’s Office:**

12-0787 – CFDRE(A)2 A.T.&T. Mobility \$2,400.00

12-0788 – CFDRE(A)2 Copelin’s Office Center 1,000.00

12-0789 – CFDRE(A)2 Innovative Court Solutions 3,000.00

g. **IT Department:**

12-0735 – K2 Oklahoma Office Systems \$ 250.00

|     |                    |                        |
|-----|--------------------|------------------------|
| 18. | T1A                | \$ 508,447.23          |
|     | T1C                | \$ 3,043.14            |
|     | T2A                | \$ 3,399,463.77        |
|     | T2B                | \$ 32,300.70           |
|     | <u>T3</u>          | <u>\$ 1,446,270.57</u> |
|     | Total Unrestricted | \$ 5,389,525.41        |

19. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

|               |                |               |
|---------------|----------------|---------------|
|               | 11-0163 – B2A  | 11-0062 – T2A |
| 11-0202 – F2  | 11-2549 – T2A  |               |
| 11-0469 – C2  | 11-2633 – T2A  |               |
| 11-0472 – C2  | 11-2713 – T2A  |               |
| 11-0473 – C2  | 11-2720 – T2A  |               |
| 11-2288 – B2A | 11-2967 – T2A  |               |
| 11-2380 – C2  | 11-3007 – T2A  |               |
| 11-2381 – C2  | 11-3155 – T2A  |               |
| 11-2814 – B2A | 11-3169 – T2A  |               |
| 11-2944 – B2A | 11-3234 – T2A  |               |
| 11-3228 – F2  | 11-3271 – T2A  |               |
| 11-3348 – B2A | 11-3272 – T2A  |               |
| 11-3456 – B2A | 11-3461 – T2A  |               |
| 11-3457 – B2A | 11-3577 – T2A  |               |
| 11-3591 – SM2 | 11-3582 – T2A  |               |
| 11-3648 – F2  | 11-3583 – T2A  |               |
| 11-3708 – SL2 | 11-3632 – T2A  |               |
| 11-3810 – SM2 | 11-3649 – T2A  |               |
| 11-3871 – SM2 | 11-3667 – T2A  |               |
| 11-3990 – B2A | 11-3680 – T2A  |               |
| 11-4084 – K2  | 11-3883 – T2A  |               |
| 11-5041 – B2A | 11-3885 – T2A  |               |
| 11-5225 – SM2 | 11-5154 – T2A  |               |
| 11-5243 – SP2 |                |               |
| 11-5287 – C2  | 11-3672 – CFB5 |               |
| 11-5310 – B2A |                |               |
| 11-5336 – C2  | 11-4333 – FF2  |               |
| 11-5449 – F2  | 11-5071 – FF2  |               |
| 11-5587 – SM2 |                |               |
|               | 12-0513 – B2A  |               |

- 11-0231 – MD1C
- 11-0239 – MD1C
- 11-0244 – MD1C
- 11-0413 – MD2
- 11-0431 – MD2
- 11-1559 – MD1C
- 11-1789 – MD1C
- 11-3289 – MD2
- 11-3290 – MD2
- 11-3573 – MD1C
- 11-3590 – MD1C
- 11-3894 – MD1C
- 11-3896 – MD2
- 11-3914 – MD1C
- 11-5118 – MD2

20. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

|                    |               |
|--------------------|---------------|
| a. General Fund    | \$ 506,439.24 |
| b. Highway Fund    | 20,776.46     |
| c. Health Fund     | 176,240.07    |
| d. Fair Board Fund | 1,129.38      |

FY 10/11

|                             |               |
|-----------------------------|---------------|
| a. General Fund             | \$ 107,722.23 |
| b. Highway Fund             | 129,262.95    |
| c. Health Fund              | 6,669.71      |
| d. Sheriff Service Fee Fund | 150.63        |
| e. Sheriff Revolving Fund   | 25,652.49     |
| f. Fair Board Fund          | 530.77        |

H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

Date & Time Posted: 07-15-11 A08:30 RCVD

*Jimmy Howard*  
County Clerk